



# Edaleen Dairy Job Description for Food Safety Compliance Manager

**Job Title:** Food Safety Compliance Manager

**Work Shift & Location:** 8:00 am - 4:30 pm (Schedule set times are negotiable and may vary), Monday through Friday. Off Saturday and Sundays. Occasional Saturdays if needed. This job is located in Lynden, Washington.

**Work Experience Required:** Bachelor of Science degree in Food Science, Microbiology, Chemistry, Biology or a related discipline preferred. Equal experience in food safety and compliance regulations will be considered. Must be able to work with people. Must be familiar with HACCP, SOP's & SSOP, FSMA, CGMP & GMP's, and Appendix N.

**Job Responsibilities:** The Food Safety Compliance Manager will ensure the highest standard of Edaleen Dairy products through food safety and quality procedures. This includes creating, maintaining and monitoring best practices in the fluid milk production process and ice cream production. Additionally, this position plays a critical role in educating and influencing Edaleen employees and management to uphold food safety and quality procedures. Essential Functions • Responsible for food safety and compliance. • Develop, audit, improve, verify, and validate GMPs, SOPs, specific performance standards, and other prerequisite programs. • Schedule and conduct third party GMP audits. • Audit and drive improvement of operational SSOP programs and define requirements for sanitation standards. • Develop, lead, and enforce training for cross functional teams. • Influence and educate organization so that food safety and compliance are a part of day-to-day standards. • Stay abreast of regulatory policies (WSDA, FSMA, and PMO) directives and notices, and provide effective liaison with government regulatory agencies. • Manage, reassess, and improve HACCP programs. • Analyze consumer complaint trends and work with other departments to develop plans to reduce. • Maintain objectives and standards for product, equipment and plant environment. • Build and maintain the food safety plan and FSMA programs that go with it. Oversee supplier raw material compliance regarding source supply chain protocol, food safety and quality. • Review PMO and ensure programs are in compliance with it. • Audit prep • Additional assignments made by the Plant manager

**Compensation Package:** Salary position starting between \$50,000 - \$58,000, but is negotiable depending on experience and qualifications. Edaleen Dairy offers a full employee benefit plan including Paid Time Off, Health Benefits (Medical & Dental), 401K, and Employee Product Benefits.

**Contact Information:** Please contact either Scott Engels or Kevin Price at 360-354-5342 or send resumes to [scotte@edaleendairy.com](mailto:scotte@edaleendairy.com) and to [kevinp@edaleendairy.com](mailto:kevinp@edaleendairy.com)