

Application Instructions for Planning Grant Proposals

Before completing the application please read the request for proposals [HERE](#). Proposals must be submitted using the form below. **SAVE THIS FORM** to your machine **BEFORE** entering any data. You will not be able to save fields filled online. Responses must fit within text box size. Character limits are estimates and do not account for paragraph spacing. You may copy and paste text into boxes but please confirm all of your content fits in the space provided *without scrolling*. Proposals may be printed by reviewers and hidden text will not be evaluated.

Text is set to 10 pt Arial.

Planning Criteria (100 pts total)

1. Uses or addresses bio-intensive and/or organic approaches (Pass/Fail)
 2. Scientific merit and importance of proposed research (50)
 3. Likelihood planning grant will lead to a funded proposal in targeted extramural program (50)
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Planning Grant Proposal Form - Accepted until funds exhausted (no deadline)

Proposal Title

(do not exceed 2 lines of text)

Principal Investigator

P.I. Email Address

co-PI(s) & specific Role(s) in project

(720 max characters and spaces combined)

Potential Cooperators/ Stakeholders (if any identified)

(720 max characters and spaces combined)

Funding Requested

Targeted Extramural Funding Program

Name specific extramural agency/ program area, anticipated date of submission, and estimated funding amount to be requested. Describe how this project will be competitive and why PIs expect to be successful.

(1450 max characters and spaces combined)

Project Abstract

Please provide abstract
of planned research
proposal

(2690 max characters
and spaces combined)

**Introduction/
Justification**

Justify using relevant
literature why this
project is important and
is the next logical step
in implementing
change.

(3220 max characters
and spaces combined)

Planning Procedures

Please describe in detail how you will use this planning grant. Include dates, locations, participants, objectives and outcomes of proposed planning meeting(s) and any other relevant information.

(3635 max characters and spaces combined)

Pitfalls & Challenges

Describe anticipated issues you expect to address in the planning process.

(2280 max characters and spaces combined)

Critical Literature

Please list all significant literature the proposed project will be based upon.

(2695 max characters and spaces combined)

Budget

This program allows no indirects or F&A charges:

- **Salary/wages/ benefits**

- **Materials and supplies**

- **Travel**

- **Other (specify)**

(3000 max characters and spaces combined)

When complete, please SAVE this form to your computer. Email it as an attachment to goldsmitht@wsu.edu. A receipt of proposal email will be sent for each application received.