



COMMONWEALTH of VIRGINIA

Department of General Services

Division of Purchases and Supply

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MAY 17, 2012

TO ALL BIDDERS: **ADDENDUM 3** (Note: This the third Addendum issued to this solicitation)

Invitation for Bids:

RFP E194 41677-12MC

Title:

Ground Maintenance Equipment

Issue Date:

April 30, 2012

Authorized User:

Statewide

Proposal Due Date:

June 5, 2012

Proposal Due Time:

1:00 PM

The above referenced RFP is hereby changed to clarify as indicated below:

1. **Reference Addendum 2, Item 11 and Section IX. PROPOSAL PREPARATION AND SUBMISSION INSTRUCTIONS** on Page 8, item A. General Instructions, Item 1 second sentence in paragraph 2 and incorporate the following paragraph for further clarification in its entirety.

- A. Return (1) original hard copy response to the **RFP** to include the current requirements. On your original electronic CD record Attachment A, A1 and all associated documentation for equipment, attachments/implements being offered in each category in response to the RFP. In your electronic response to the RFP on Attachment A1 do not "protect" column J, Mfg. List Price; and column K, Less % of Discount. Mark this CD as part of the original hard copy. Technical Data and the MSDS should be hard copy only and not be included on the CD.
- B. Return (3) three electronic copies (CD's) of your response to the **RFP** with all current requirements, (including Attachment A – Pricing Schedule and Specifications) and excluding (Attachment A1 – Pricing Schedule Spreadsheet) for categories being offered. Technical Data and the MSDS should be hard copy only and not be included on the CD.

Note: A signed acknowledgment (sign below) of this addendum must be received at the location indicated on the RFP either prior to the bid due date and hour or attached to your proposal. Signature on this addendum does not substitute for your signature on the original proposal document. The original proposal document must be signed.

Statewide Contract Officer
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Name of Firm: _____ Date: _____

Signature & Title: _____

Date: _____