

PARTICIPATING ADDENDUM
WSCA-NASPO COOPERATIVE PURCHASING PROGRAM
OFFICE SUPPLIES & SERVICES, Toner, Paper, Recycled-
Content/Green Products and other miscellaneous products.
Administered by the State of Oregon (hereinafter "Lead State")

MASTER AGREEMENT
Staples Contract & Commercial, Inc.
Master Agreement No: PA 5738
(hereinafter "Contractor")

And

Nevada Department of Administration, Purchasing Division
(hereinafter "Participating State/Entity")

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1. Scope: This addendum covers the *Office Supplies and Services Master Agreement* led by the State of Oregon for use by state agencies and other entities located in the Participating **State/Entity** authorized by that state's statutes to utilize **state/entity** contracts with the prior approval of the state's chief procurement official.

2. Participation: Use of specific WSCA-NASPO cooperative contracts by agencies, political subdivisions and other entities (including cooperatives) authorized by an individual state's statutes to use **state/entity** contracts are subject to the prior approval of the respective State Chief Procurement Official. Issues of interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Official.

3. Participating State Modifications or Additions to Master Agreement:
(These modifications or additions apply only to actions and relationships within the Participating Entity.)

3.1 INDIVIDUAL CUSTOMER: Each State agency and political subdivision, as a Participating Entity, that purchases products/services will be treated as if they were Individual Customers. Except to the extent modified by this participating addendum, each agency and political subdivision will be responsible to follow the terms and conditions of the Master Agreement; and they will have the same rights and responsibilities for their purchases as the Lead State has in the Master Agreement. Each agency and political subdivision will be responsible for their own charges, fee, and liabilities. Each agency and political subdivision will have the same rights to any indemnity or to recover any costs allowed in the contract for their purchases. The Contractor will apply the charges to each Participating Entity individually.

3.2 EFFECTIVE DATE: This Contract/Participating Addendum shall not become effective until full execution by the participating entity.

3.3 CONSIDERATION: The parties agree that the Contractor will provide the services and goods as specified in this participating addendum at a cost as outlined in the Oregon master contract with a not to exceed dollar value of \$6,000,000.00.

3.4 PAYMENT METHOD: Payments under this participating addendum, with the exception of the Department of Corrections which may use purchase orders, shall solely be made

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through the use of the State agency or political subdivision P-card or credit card. Payment using a purchase order will only be allowed after such time as the State can test and verify the proper functionality of the bill to/ship to portion of Staples system within the E-Market center. Authorization to accept purchase orders will be provided in writing by the State.

4. Lease Agreements: Leasing IS NOT authorized under this Master Agreement.

5. Primary Contacts: The primary contact individuals for this Participating Addendum are as follows (or their named successors):

Contractor

Name	Rich Kurianowicz
Address	1164 National Drive Suite 20 Sacramento CA 95834
Telephone	916-419-7818
Fax	916-419-7895
E-mail	rick.kurianowicz@staples.com

Participating Entity

Name	Sharon Knigge, Buyer
Address	515 East Musser Street, 3 rd Floor
Telephone	775.684.0177
Fax	775.684.0177
E-mail	sknigge@purchasing.state.nv.us

6. Subcontractors: All Staples Contract & Commercial, Inc. dealers and resellers authorized in the State of Nevada, as shown on the dedicated Staples Contract & Commercial, Inc. cooperative contract) website, are approved to provide sales and service support to participants in the WSCA-NASPO Master Price Agreement. The Staples Contract & Commercial, Inc. dealer's participation will be in accordance with the terms and conditions

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set forth in the aforementioned Master Agreement.

7. Orders: Any Order placed by a Participating Entity or Purchasing Entity for a Product and/or Service available from this Master Agreement shall be deemed to be a sale under (and governed by the prices and other terms and conditions) of the Master Agreement unless the parties to the Order agree in writing that another contract or agreement applies to such Order.

IN WITNESS WHEREOF, the parties have executed this Addendum as of the date of execution by both parties below.

Participating State: Nevada	Contractor: Staples Contract & Commercial, Inc.
By: <i>Linda DeLoach</i>	By: <i>S. K. Facer</i>
Name: <i>LINDA DeLoach</i>	Name: S. K. Facer
Title: <i>MGMT ANALYST IV</i>	Title: VP Sales
Date: <i>1-14-15</i>	Date: Jan 9, 2015

[Additional signatures as required by Participating State]

For questions on executing a participating addendum, please contact:

WSCA-NASPO

Cooperative Development Coordinator	Tim Hay
Telephone	503-428-5705
E-mail	thay@wsca-naspo.org

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**[Please email fully executed PDF copy of this document to
PA@wsca-naspo.org to support documentation of participation and
posting in appropriate data bases]**